# Resetting a Munis Password

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Updated 12/23 2020



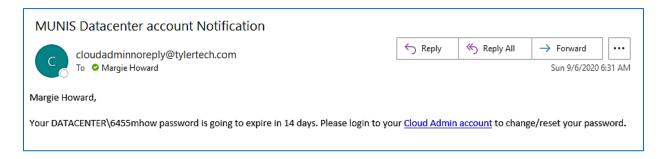
#### Introduction

The Munis User password is valid for 90 days. Resetting a password can be done two ways.

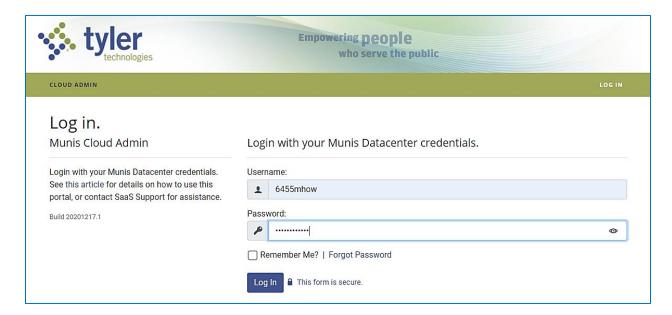
- 1. An email is sent to the Munis User 14 days and 7 days prior to expiration from cloudadminnoreply@tylertech.com.
- 2. The User can log in to the Munis SaaS Dashboard.

### **Changing Password from Email Notification**

Click the Cloud Admin account link in the email from Munis Datacenter Account Notification.

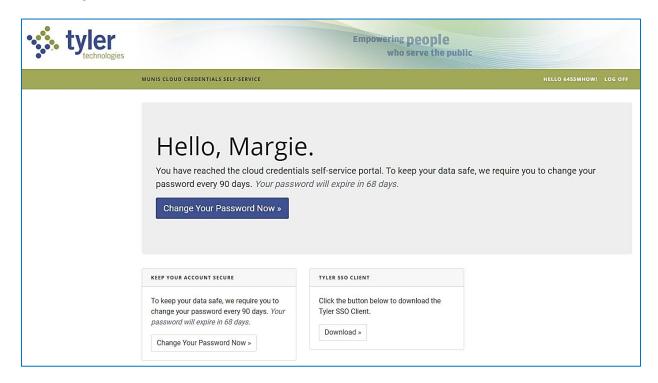


Login using your Munis ID and current password





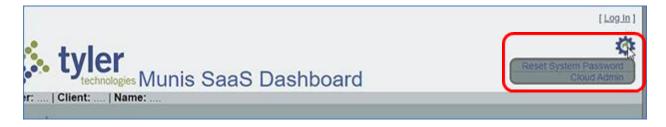
Click Change Your Password Now and follow the instructions.



## **Changing Password from Munis SaaS Dashboard**

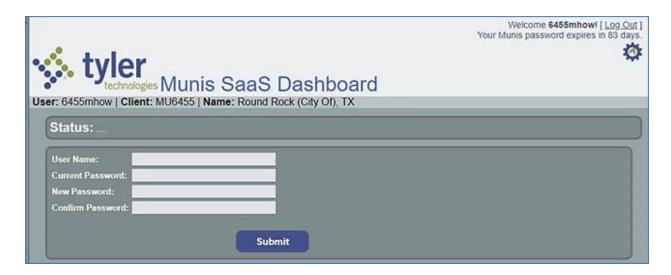
Use the link to open the Tyler/Munis SaaS Dashboard Log In (tylertech.com)

Click the gear and select Reset System Password

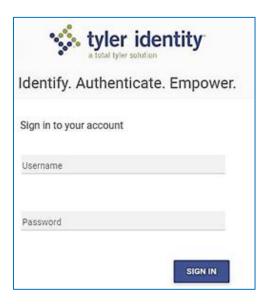




Enter your 6455 Username, current Password, new Password, Confirm and click Submit



Enter your 6455 Username and your new password to the tyler identity sign in box.



#### **Additional Issues**

If you have additional issues with logging in to Munis, submit an IT Support ticket for assistance.

